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27 January 1950

MEMORANDUM FOR THE EXECUTIVE OFFICER:

1. The current planning and T/O for the [] (MECA) Communications Station contemplates the permanent assignment of [] persons in the following categories:

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<u>Title</u>	<u>Grade</u>	<u>No.</u>
Area Chief	GS-13	
Commo. Officer (Ops)	GS-12	
Commo. Officer (Security)	GS-12	
Fiscal Accountant	GS-9	
Admin. Officer	GS-10	
Stenographer	GS-5	
Station Chief	GS-12	
Admin. Clerk	GS-5	
Nurse	GS-7	
Storekeeper	GS-7	
Packers	CPC-6	
Guard Supervisors	CPC-6/7	
Guard-Chauffeurs	CPC-5	
Electronics Engineer	GS-11	
Electronics Engineer	GS-7	
Auto Mechanic	CPC-9	
Commo. Supervisors	GS-9	
Commo. Technician (R)	GS-6/7/8	
Commo. Technician (C)	GS-6/7/8	

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2. It is further planned to place this Station in partial operation on or about 1 April 1950, necessitating early action to process and ship the needed personnel.

3. So far as I can determine, no formal negotiations have been initiated [] as to the types of designations to be granted this personnel.

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4. It is recommended that the Chief, COMMO. and the Chief, BLC, be instructed to take immediate steps to secure [] of appropriate designations. We cannot afford to wait until we are ready to ship someone on an urgency basis to present the problem to them.

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Executive Secretary

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